

Faculty should be aware that upon request, the candidate has the right, by law, to be provided the entire third-year review file, including evaluations.

THIRD-YEAR TENURE PROGRESS REVIEW FOR

This form is advisory regarding the candidate's progress toward tenure. It is to be completed by all tenured faculty members in the department and forwarded through their principal administrative officers to the Provost. Together with other material, the information furnished by this form will be used in evaluating the qualifications of the faculty member under review. The form will not become part of the candidate's personnel file. Information relating to assessment of the candidate is available through the department office. You are requested to review it.

You should clearly indicate, by marking the appropriate recommendation below, whether you think this person is making satisfactory progress toward tenure. All recommendations must include a justification and explanation. Written comments should provide a discussion of your recommendation, addressing the strengths and weaknesses of the candidate and assessing his or her progress toward tenure. If some or substantial improvement is needed, please specify what aspect of the candidate's performance needs improvement. Include frank, objective comments concerning such matters as research and creative scholarship, teaching effectiveness, service to the institution and potential for growth.

In some circumstances, the third-year tenure progress review can lead to nonreappointment. This would occur only when performance and progress toward tenure are judged to be so unsatisfactory after review by the unit's tenured faculty, the chair, the dean, and the Provost, that there is little likelihood that the candidate will meet the criteria for tenure.

RECOMMENDATION

- This person is making satisfactory progress towards tenure.
- Some improvement in performance is required before this candidate's progress toward tenure can be considered satisfactory.
- Substantial improvement in performance is required before this candidate's progress toward tenure can be considered satisfactory.
- The performance and progress toward tenure of this person are unsatisfactory.

COMMENTS (PLEASE TYPE OR USE VERY DARK INK)

Name

Signature

Date