

## Instructions to Food and Agriculture Stakeholder Group Liaisons

*June, 2014*

As liaisons, members of CAHNRS leadership and individual faculty share responsibility for maintaining open communications and positive relationships with key food and agriculture stakeholder groups in Washington. The number of stakeholder groups is too large for one or even a few individuals in CAHNRS to serve, so liaising is a shared responsibility assigned to individuals based on their location, leadership role, and/or disciplinary expertise.

At times, relationships can place the liaison in difficult and potentially conflicting situations. Below are principles of engagement for CAHNRS leadership and faculty designated as the liaison with each stakeholder group. A list of individuals and the stakeholder group for which they are a liaison is attached.

- As CAHNRS liaisons, the individual is to represent the overall interest of CAHNRS to the best of their ability, and not their personal or unit interest. As liaison, you will be asked for WSU and /or CAHNRS policy or position on issues of importance to the commission. If you are not sure, please confirm a response with the appropriate Dean/Director prior to giving a firm response. In those situations you should clearly distinguish your opinion from when you are stating WSU or CAHNRS policy or position.
- Liaisons must make reasonable efforts to attend all major stakeholder group meetings and functions. If a liaison is unable to meet this expectation then it is appropriate to contact the CAHNRS Dean's office to have the liaison role reassigned.
- As a CAHNRS representative, the individual should provide timely updates to the Dean and appropriate Associate Dean, but no less than quarterly, on activities and emerging issues with the stakeholder group. If questions arise from the stakeholder group, and the liaison is not confident he/she can answer the question in the best interest of CAHNRS, then the individual should consult with CAHNRS administration and update the stakeholder group at a later time.
- Liaisons cannot participate in decisions regarding governance, administration, personnel action and other activities that are clearly in the purview of the stakeholder group or organization.
- Liaisons cannot participate in, or influence, funding decisions made by the stakeholder group or organization. This is particularly important when the individual in the liaison role has proposals or other requests for funding pending with the stakeholder group. If the liaison is in a situation where he or she is competing for funding with the stakeholder group, the individual should notify the Dean of CAHNRS and recuse themselves from the liaison role. It is the liaison's responsibility to communicate to the stakeholder group and to faculty that individual faculty members are not to participate in commission funding decisions. Liaisons may respond to specific questions about proposals, but answers should be restricted to scientific merit and not whether the faculty member "does or does not need" the funding.
- Liaisons will provide regular communication to faculty working with each individual stakeholder group. General communication should include stakeholder feedback and direction for future funding.
- If a liaison cannot fulfill the duties of the assignment due to time or other conflicts they should notify the Dean of CAHNRS.

**Food and Agriculture Stakeholder Groups Liaisons Assignments  
Updated June 2014**

Livestock:

Washington State Dairy Federation	Animal Sciences Chair (K. Johnson)
Washington Cattlemen's Association	Animal Sciences Chair (K. Johnson)
Washington Sheep Producers Association	Animal Sciences Chair (K. Johnson)
Washington Cattle Feeder's Association	Animal Sciences Chair (K. Johnson)
Washington Pork Producers	Animal Sciences Chair (K. Johnson)
Washington Beef Commission	Animal Sciences Chair (K. Johnson)

Irrigated Cropping Systems:

Washington Potato Commission	Horticulture Faculty (Poovaiah)
Washington State Hay Growers Assn	Extension ANR Unit Director (Baldree)
Pacific Northwest Vegetable Association	NWREC Director (Kruger)
Washington Hop Growers Assoc.	IAREC Director (Grove)
Washington Asparagus Commission	Horticulture Chair (Poovaiah)
Northwest Agricultural Research Foundation	NWREC Director (Kruger)
Washington Mint Commission	IAREC Director (Grove)

Perennial Cropping Systems:

Washington State Horticultural Association	TFREC/Hort (McFerson, Poovaiah)
Washington Wine Commission	V&E Director (Moyer, Henick-Kling)
Wine Advisory Committee	ARC, V&E (Moyer, Henick-Kling)
Washington State Concord Research Council	V&E Director (Henick-Kling)
Washington Wine Tech Group	V&E Director (Henick-Kling)
Washington Assoc. of Wine Grape Growers	V&E (Henick-Kling)
Tree Fruit Research Commission	ARC, TFREC (McFerson, Moyer)
Washington Red Raspberry Commission	NWREC Director (Kruger)
Washington Cranberry Commission	Puyallup Director (Stark)
Washington Grape Society	V&E Director (Henick-Kling)

Dryland Cropping Systems:

Washington Association of Wheat Growers	ARC/Extension (Moyer, Koenig)
Washington Grain Commission	ARC/Extension (Moyer, Koenig)
USA Dry Pea and Lentil Commission	ARC/CSS Chair (Moyer, Harsh)

Nursery/Urban Horticulture:

Washington Christmas Tree Growers  
Northwest Turfgrass Association  
Washington State Nursery & Landscape Association  
Washington Family Forests Association  
Amer. Soc. of Landscape Architects (Wash. Chapter)  
Northwest Nursery Improvement Association

Agribusiness:

Washington Friends of Farms and Forest  
Far West Agribusiness Association  
Northwest Food Processors Association

Other:

WA State Food Systems Roundtable  
Washington State Farmers Market association  
Washington Sustainable Food and Farm Network  
Washington State Crop Improvement Association  
Pacific Coast Shellfish Growers Association  
Puget Consumers Cooperative  
Washington Tilth Producers  
Washington Commission on Pesticide Registration  
Washington State Farm Bureau  
Washington State Grange  
Washington Bee Keepers Association  
Washington Farm Forestry Association  
Washington Women in Agriculture Association  
Pacific Northwest Direct Seed Association  
Western Regional Aquaculture Center (WRAC)  
International Int. Design Assoc., N. Pacific Chapter (IIDA)  
Washington State Amer. Soc. of Interior Designers (ASID)

Puyallup Director (Stark)  
Puyallup/CSS Chair (Stark, Harsh)  
Puyallup/Hort (Stark, Poovaiah)  
Extension NR Program Leader (Kropf)  
SDC Director/LA Head (Gruen, Kaytes)  
Wenatchee Director (Brunner)

Extension NR Program Leader (Kropf)  
CSS Faculty Board member (Pan)  
SFS/Ext. CED (Rasco, McDaniel)

Extension (Ostrom, Gaolach)  
Extension (Ostrom)  
CSANR Director (Kruger)  
ARC Director (Moyer)  
ARC Assoc. Director (Kahn)  
Dean (Mittelhammer)  
CSANR Director (Kruger)  
ARC Assoc. Director (Kahn)  
Dean (Mittelhammer)  
Dean (Mittelhammer)  
Entomology (Sheppard)  
Extension NR Program Leader (Kropf)  
CAHRNS Faculty member (Inglis)  
CSS Faculty Board Member (Pan)  
ARC Assoc. Director (Kahn)  
SDC Director/ID Head (Gruen, Melcher)  
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