

CAHNRS Safety Meeting Minutes

15 January 2013

Hulbert 323J 11:10 AM

Attended By:	Bob Duncan (Chair)	CMEC
	Sheila Brooks	Ag Research Center
	Karen Hansen	ARS
	Dennis Gransbery	ARS
	Daniel Edge-Garza	Horticulture
	Bruce Davitt	SOE (NRS)
	Dory Lohrey-Birch	Entomology
	Carl Libbey	Mt. Vernon
	Dmitri Mavrodi	Plant Pathology
	Mike Costa	IBC

The meeting was called to order at: 11:10 a.m.

The meeting minutes for December 11, 2012 were approved.

No new University Health and Safety meeting minutes were available to discuss with the committee.

Bob Duncan presented the self-inspection checklist used by CMEC and informed this committee that the Environmental Health and Safety office is in the process of revising it. The benefit of this inspection form is that it is standardized and can be used at many sites. If any section of the form does not apply to a specific site, the site can skip that section. However, it is not inclusive (animal lab or Biosafety inspection items not on the checklist, for example). Still, additional inspection information can easily be added to the form, so that the site can tailor the form to its specific needs.

Alternates of the self-inspection checklist exist, including one on the CAHNRS website and another on the EH&S website's online chemical hygiene plan more specific to wet labs.

Sheila Brooks will be collecting safety checklists from each department or research and extension center, and Bob Duncan will compile the reports to view trends and identify training opportunities. Stay tuned for an E-mail with instructions requesting all labs state-wide to send in their self-inspections checklists. Each year it is the department's and the PI's responsibility that lab self-inspections are completed on a yearly basis for an effective inspection abatement program, therefore the only extra step requested by this committee is that a copy of the reports be sent to sbrooks@wsu.edu by May 1, 2013.

Should any inspection item require corrective action, these can be documented directly on the self-inspection checklist or on a separate corrective action form. Remember that any corrective action also needs to be fixed within 30 days.

Other items:

The speed limit for Stadium Way has been reduced for the stretch of road on university property. The speed limit is now 20 mph. The start and stop point of the limit depends on which side of the street the driver is on, but is marked by signs generally between Streit-Perham and Main Street.

Several cars traveling south-bound on Fairway Lane have not yielded the right-of-way to cross-through traffic at the intersection of Fairway Lane and NE North Fairway Road. Cars traveling northbound beware.

Meeting adjourned at: 11:46 a.m.