CAHNRS Safety Meeting Minutes

13 December, 2011
Hulbert 419, 11:10 AM

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| Attended By: | Shelia Brooks | ARC |
| | Mike Costa | IBC |
| | Bruce Davitt | NRS |
| | Bob Duncan | CMEC |
| | John Reed | EHS |
| | Carl Libbey | Mt. Vernon |
| | Hang Liu | AMDT |
| | Jonathan Lomber | BSE |
| | John Rumph | CSS |
| | Dimitri Mavrodi | PP |
| | Scott Mathinson | Hort/LA |
| | Adam Williams | Ento |

The meeting was called to order by Jonathan Lomber at 11:09.

John Reed from Environmental Health and Safety gave a presentation on Dangerous Waste Generator Training. The full presentation is attached. Following the presentation he accepted questions and stated that if there are individual safety committees that would like the presentation that EHS is willing and able to provide that service. Also if you have additional questions you may contact John Reed or Jason Sampson at EHS.

Daniel Edge-Garza discussed the evacuation drill that took place in the Vogel building on December 7th. Overall the evacuation proceeded smoothly with floor captains helping everyone leave in an orderly fashion. The floor captains wore high visibility vests so that they could easily be identified and had portable radios so that they could be in communication with each other. The most difficult aspect of the plan is the ground floor of the building because it houses the teaching facilities and there are no permanent employees housed there to act as floor captains. Therefore, the teaching faculty need to be trained to understand and react to the evacuation orders as a floor captain.

One issue that was learned from the drill was that the location of the Pullman Transit bus stop near the building results in the possibility of a large number of people remaining in the area. Daniel is working with Pullman Transit to notify them in the event of an emergency and have them temporarily move the bus stop to an alternate location.

There was also discussion about what to do in the event of an emergency which requires all building occupants to remain in the building. There are safe rooms located on each floor but identifying them has been difficult and they were unsure of the location and security of the room on the ground floor. The security of the elevator system in this situation was also discussed as it may be possible to by-pass the current security system.

Future drills are planned for the CAHNRS facilities.

The University Health & Safety committee report was given.

The concern regarding the loss of power and the new VOIP telephone system should be under control as each building has a battery back-up system for the telephones which should provide approximately one hour of service following an outage.

Section 8.70 of the SPPM regarding holiday decorations was also discussed. All decorations must be removed by December 23rd to minimize risk of fire during the University closure. 2-dimensional decorations are acceptable, but 3-dimensional decorations are not. LED lights are acceptable but all others are not.

For information regarding the shipment of hazardous materials contract the Office of Research Assurance, Institutional Bio-Safety Committee. They also deal with the Animal Care and Use Committee.

Other Business:
The night time lighting in Johnson Hall was discussed. When the interior hallway lights are turned off by the custodial staff there is no visible light in the hallways. EH&S is working on modifying the existing lighting to ensure that there is some light in the hallways at all times.

Remember to check the acceptability of any space heaters that are used in your work areas. The WSU energy group has a list of preferred units at http://facops.wsu.edu/space_heaters.htm

The meeting was adjourned at 12:11.

Minutes Submitted By: Bob Duncan, CMEC