CAHNRS Safety Committee

Meeting Minutes
September 10, 2013

Present
Daniel Edge-Garza, Sheila Brooks, Rick Rupp, Bruce Davitt, Bob Duncan, Mike Cost, Jonathan Lomber

Approval of Minutes
The minutes of the previous meeting were unanimously approved as distributed.

Open Issues
1. Bob Duncan reviewed the results of the Lab Inspections. Thanks to Sheila Brooks for compiling the results. Based on the results, items that need more attention include attention to chemical safety, first aid training, accident prevention (department level) and chemical hygiene (lab level) plans, and communication of these plans to individuals.
2. An evacuation drill is planned for Vogel on Sept. 18. No other evacuation drills are planned at this time.
3. A web link concerning the new policy on boxed medical waste will be posted on the safety website.

New Business
1. Those present discussed goals for the committee in the upcoming year. Projects discussed include:
   • Chemical hygiene plan (CHP) training
   • CHP survey
   • Improve safety orientation for new hires
2. The new MSDS system should be on the agenda for a future meeting.

Adjournment
Meeting was adjourned at noon by Daniel Edge-Garza. The next general meeting will be at 11 am on October 8, 2013, in 409 Hulbert.

Minutes submitted by: Rick Rupp